



Employment Opportunity Senior Policy Advisor

Competition #: HR201905-003

Communities: Iqaluit

Number of available position: 1

Department: Executive

Status: Indeterminate

Annual Salary: Starting at \$99,971.04

Start Date: As soon as possible

The Nunavut Planning Commission invites applications for the position of Senior Policy Advisor located at the Commission's office in Iqaluit. The Nunavut Planning Commission is an Institution of Public Government established under the Nunavut Agreement.

Reporting to the Executive Director and the Senior Management Team, the incumbent is responsible for policy development, preparation of a wide range of communications, liaison with a broad spectrum of planning partners, work planning, ATIPs, coordination of the Commission's participation in the Nunavut General Monitoring Plan and the Nunavut Marine Council and document/report writing and senior level administration. The incumbent will assist and support the Nunavut Land Use Planning process, planning, drafting, implementation and monitoring.

The ideal candidate will have one or a combination of the following – Undergraduate Degree in Land Use Planning, Communications, Journalism, Marketing, Political Science, or equivalent or another related discipline **with a minimum of five years' experience**. A combination of education, knowledge, skills and abilities may be considered as equivalent to the formal education and experience requirements stated above.

We are looking for a candidate with the following knowledge, skills and abilities:

- Knowledge of the Nunavut Agreement and NUPPAA
- Knowledge and experience in land use planning
- The successful candidate will have outstanding written and oral communication skills with the ability to communicate complex issues and concepts clearly.
- Have between five and 10 years of experience in policy development or communications in a government or business environment. Experience in land use planning or geography would be beneficial.
- Methods of gathering, compiling analyzing and presenting critical data and information;
- Demonstrates critical awareness of issues (e.g. privacy, security, political sensitivity) related to the release of information
- Identifies optimal means to display and report data and results in a meaningful manner
- The ability to identify the key issues and factors associated with policy questions, to pull together and assess the information needed to guide decision-making and to propose and/or implement solutions that balance practical considerations.
- The ability to work with internal and/or planning partners to share information, express oneself clearly and concisely, to determine the needs and interests of planning partners, to identify possible solutions and make recommendations.
- Be a team player

Priority consideration will be given to qualified applicants who are Beneficiaries of the Nunavut Agreement, individuals with 5 or more year's residency in Nunavut, and to individuals who are fluent in English and Inuktitut or Inuinnaqtun. Candidates must clearly identify their eligibility.

This position has a **Competitive Salary and Benefits package**.

Housing is provided with this position.

Deadline for Application is May 31, 2019, 5:00 pm EST. If a suitable candidate is not found, the job competition remains open until filled.

Please submit a cover letter and résumé, in confidence, to:

Attn: Audrey Mainville

Phone (867)979-3444 Fax (867)979-3443

E-mail HR@nunavut.ca

We thank all applicants; however, only those selected for an interview will be contacted.